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Welcome to the customer portal small cell master agreement detailed design application presentation.

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A telecommunications small cell, detailed design application process, is established to submit a detailed design to apply for a site approval, for a proposed radio facility, and associated equipment related to such installations in the transport corridor.

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Before you complete and submit a small cell detailed design application, please ensure that you have already applied and received a preliminary site approval.

You will need to enter your preliminary site approval number, in order to submit a small cell detailed design application successfully, for assessment and approval.

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The small cell detailed design application activity structure or works option, is a mandatory requirement under the Master Agreement managing radio telecommunications, where agreed with the carrier. You can search the option via any of the following keywords including, Four Gee, Four Gee plus, Five Gee, Small, Cell, Radio, Facility, Detail, Design or Site.

You will then choose the Telecommunications Small Cell Master Agreement Detailed Design Application option, for the type of activity structure or works field.

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A small cell detailed design application will require information including. The Type of works, whether it be a TMR asset reservation or planning option.

A TMR Preliminary application approval number.

The Asset Owner, currently only a choice of three carriers.

The Type of pole or mounting and ID, whether it be streetlight, electricity or traffic pole and the pole identification number if available.

The location of works within the road corridor whether the works will be a TMR asset, a third party asset or, if works will be under, above or beside the road.

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When submitting a detailed design, plotting the location is a mandatory requirement on a google map, using the options provided. These options include a marker, a line or a shape tool.

Remember. Plotting the location on the map is acceptable to be displayed as near as possible to the site. A detailed design or the location reference point information will provide the exact location details required.

If you require assistance in plotting on the map, please see the plotting a location of works on the map demonstration presentation, available within this section.

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When submitting a detailed design application, exact location reference points are mandatory.

The mandatory reference type options will be street address and GDA2020 latitude and longitude.

Note. Please provide 7 or 8 decimal points within this option.

When inputting latitude and longitude, be sure to separate them with a comma, but do not have any spaces in between. See example provided.

For assistance in providing the location reference point please see the, how to enter a location reference point demonstration presentation.

Please note: if specific enough information is not provided, TMR will not be able to make an assessment which would delay reservation of the pole.

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There are two mandatory document requirements with a small cell detailed design application.

These documents include, a detailed plan, and a RPEQ assessment certifying road design safety.

But it would be helpful if all, or some of the following documents are available for submission with your application.

RPEQ structural integrity certification for steel poles and other structures.

Master agreement process checklist

Third party authorisation, if the structure is on a third party asset.

Or any relevant supporting documents.

If you require assistance with the upload of documents, or linking an existing document, please see the public utility permit application uploading documents demonstration presentation.

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Schedules will be assessed and approved in conjunction, with the relevant districts traffic disruptions guidelines.

Note. The system will not allow you to submit an application, where the schedule start date is before, the application submitted date.

The applicant is able to add more than one schedule, to any application category within an application.

This may be due to work hours being different for daytime, night-time or weekend works.

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An emergency site contact is the person who can be contactable at the site location, if required, will be needed to complete the application.

The nominated person is required to be a contact, on your customer portal account.

You will know if they are a contact, when you begin to type their name. If they do not display, then you can enter them in as a contact via the, new, button.

More than one emergency site contact can be added to the application.

Note. The first entered emergency site contact will be the contact displayed on the permit.

If you require assistance with the entry of an emergency site contact, please see the customer portal add a schedule or an emergency site contact demonstration presentation.

More than one, Emergency Site Contact can be added to any application.

Note. The first entered emergency site contact, will be the contact displayed on the permit.

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For any Questions, Feedback, System enhancement suggestions or General Enquiries, please contact your local district from the details provided here.